



Executive Meeting Minutes

June 23rd, 2021

Present: Kelly Grooms, Amanda McKenzie, Cleve Shillingford, Sheri Berard, Mike Ganter, Kristin Marshall, Candice McLean, Leanne Plester and Kathy Irving, (recording secretary)

Absent with Regrets: Kris Kennedy, Anthony Windsor, Brad Scafe and Carrie Bradshaw.

Meeting called to Order: 6:59pm

Introduction of new members Leanne and Candice

Motion: To adopt agenda as presented.

Motion: Kristin 2nd Amanda
Motion Carried.

Motion: To adopt previous minutes.

Motion: Mike 2nd Kristin
Motion Carried.

Old Business:

a) **Retention and Recruitment:**

- Had a meeting.
- Have a survey to send out to Competitive program.

b) **Bursary and Scholarships:**

- Chad Oliver Herda to receive Bursary and Domhnall Shaw to receive both CVMHA and Memorial tournament scholarships.

c) **Atom Pathways:**

- All U 11 players will require 4 skates minimum prior to any tryouts. Ice will not be before they have been in school for a week.

Treasurer`s Report-Sheri Berard:

- Sheri, Robin, and Kathy applied for the Gaming Grant.
- All money owed from last year, BC Hockey and 1st Shift has been paid.

Motion: To accept the Financials as presented by the Bookkeeper

Motion: Amanda 2nd Cleve
Motion Carried.

Administration - Kathy Irving:

- Still working out the kinks to the new HCR, no pre reg reports available yet.
- How many teams are we having, final decision at the July meeting but looking like 1 Competitive in each Category.
- Ice request will all be in by July 5th, working on the extra requests, Regional, Seals, Competitive development program, 1st Shift. Are we doing GIN, Cleve to look into?
- Will meet with Coordinator's prior to the next meeting to discuss practices for the season.

President – Kelly Grooms:

- Attended the VIAHA AGM with Amanda. (Notable Resolution was a new 5.05)
- New Mid Island VP Bill Morrison as Dan Payne has retired.
- Very important for our financial future that teams need to have a minimum of 15 on them.

1st Vice President – Amanda McKenzie W/R:

- No Report.

2nd Vice President – Cleve Shillingford:

- Coaches clinics may remain on line this season.
- GIN possibly on Pro D days?

Rec Level I-U 6-9- Leanne Plester:

- Welcome.
- No Report.

Rec Level II-U 11- U13 Candice Mclean:

- Welcome.
- No Report.

Rec Level III- U 15- U18 – Kristin Marshall:

- No Report.

Female Coordinator – Kris Kennedy W/R:

- No Report
- Kris's attendance at meetings was discussed.

Motion: Kris be given a written warning that he must attend the balance of the meetings this season or will be removed from the board.

Motion: Cleve 2nd Kristin
Motion Carried.

..

Competitive Coordinator –Mike Ganter:

- Request from a Lake Cowichan player to attend U 11 Development.

Motion: To accept U 11 Lake Cowichan players, invitation to be extended to all.

Motion: Mike 2nd Amanda
Motion Carried.

- Mike provided a presentation for Competitive players to receive development sessions at Lake Cowichan from Ben Walter and Dave Liffiton Monday evenings, cost would be approx. \$3500.00 per team. This program is dependent on ice availability.
- Concerns over shortage of players in this program

Equipment Manager – Carrie Bradshaw W/R:

- No Report.

Risk Manager – Brad Scafe W/R:

- No Report

Referee-in – Chief-Anthony Windsor:

- No Report.

New Business:

a) Ratio Chart:

- Tabled to the July meeting.

b) Underage/overage requests:

- All request approved except one PW female to Atom female.

c) Tournaments:

- Office to apply for all tournament dates supplied.

d) Logo for the Ice at Fuller Lake:

- This will be the last season for our current logo, will need to budget for a new one next season.

e) Picture Day:

- Everyone seemed to like the format, January 3rd this year should work for many of our players and Freeze Frame to be asked again.

f) Committee assignments:

- Coaches Selection: Brad, Kelly and Candice to join standing committee.
- Policy Review: all Executive to review, and send changes to the office, Kelly and Amanda to co chair and compile changes.

g) Employees:

- Robin has retired as bookkeeper and Kathy would like this to be her last season.
- Sheri to look into hiring a new bookkeeper by August.
- Hiring Committee was formed to interview Office administration position, Kelly Amanda, Cleve, Carrie, Sheri and Kristin.
- Draft employment letter passed around, edit to read: 9 hours minimum a week, , July to April, , minimum hours at Christmas break and May to June, cell phone plan paid for to enable answering of emails when needed.

Motion: To hire Lauren Nunweiler as Office Administrator to begin July 15th, at \$ per hour with a 90 day performance review.

Motion: Mike 2nd Amanda
Motion Carried.

Kathy to train new employee, hours flexible at her current wage.

Motion: To adjourn.

Motion: Amanda 2nd Mike
Motion Carried.

Meeting adjourned at 7:00pm

Next Meeting: July 26, 2021