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## Executive Meeting Minutes

July 26<sup>th</sup>, 2021

Present: Kelly Grooms, Sheri Berard, Mike Ganter, Kristin Marshall, Leanne Plester, Brad Scafe, Carrie Bradshaw and Kathy Irving, (recording secretary) Guest Lauren Nunweiler

Absent with Regrets: Kris Kennedy, Anthony Windsor, Candice McClean, Amanda McKenzie, Cleve Shillingford.

Meeting called to Order: 7:02pm

Introduction of new administrator Lauren Nunweiler.

**Motion:** In accordance with By-law 4.8, Kris Kennedy is removed from the board as Female Director.

**Motion:** Brad 2<sup>nd</sup> Carrie  
Motion Carried.

**Motion:** In accordance with By-Law 4.9, the board appoints Shannon McKinlay as CVMHA Female Director .

**Motion:** Carrie 2<sup>nd</sup> Brad  
Motion Carried

**Motion:** To adopt agenda as presented.

**Motion:** Kristin 2<sup>nd</sup> Carrie  
Motion Carried.

**Motion:** To adopt previous minutes.

**Motion:** Mike 2<sup>nd</sup> Carrie  
Motion Carried.

### Old Business:

a) **Retention and Recruitment:**

- Had not met.
- Lauren to join the committee.

b) **Atom Pathways:**

- Anthony has given direction on ice.

c) **Ratio Chart:**

- We have had a request for KP wait listed players to attend tryouts.
- Our Atom/ U 11 program is full, with 62 players.

- At this time we are denying Lake Cowichan and KP U 11 players at this time.
- To have 2 development teams, we need at least 4 players to move from recreational. Lauren to email parents and if by Friday the numbers have not changed, we will go with 3 recreational and 1 Atom Dev.

**d) Underage/over age:**

- none currently

**e) Employment:**

Lauren Nunweiler has begun work, Kathy Irving to train with limited hours.

**Motion:** To hire Sonja Wikkerink as our bookkeeper at \$\*\*\*\* per hour.

**Motion:** Sheri 2<sup>nd</sup> Brad

Motion Carried.

**f) Policies:**

The office has done some housekeeping and the balance is tabled to August. Sponsorship pkg. to remain the same.

**Treasurer`s Report-Sheri Berard:**

- Our Gaming Grant was approved.
- DDBS has opened the Casino.
- **Motion:** To purchase a gift for former bookkeeper Robin Brett not to exceed \$1,000.00  
**Motion:** Sheri 2<sup>nd</sup> Carrie  
Motion Carried.
- No Financials were presented at this time due to turnover of the bookkeeper position.

**Administration – Lauren Nunweiler:**

- Still working out the kinks to the new HCR, no pre reg reports available yet.
- Ice is still a work in progress, contracts will be signed this week.
- Lauren would like to head coach a team, board sees no issue with this at this time.

**President – Kelly Grooms:**

- BC Hockey held their AGM via Zoom.

**1<sup>st</sup> Vice President – Amanda McKenzie W/R:**

- No Report.

**2<sup>nd</sup> Vice President – Cleve Shillingford W/R:**

- No Report

**Rec Level I-U 6-9- Leanne Plester:**

- Would like to see more notices go to schools.

**Rec Level II-U 11- U13 Candice Mclean W/R:**

- No Report.

**Rec Level III- U 15- U18 – Kristin Marshall:**

- No Report.

**Female Coordinator – Kris Kennedy W/R:**

- No Report

**Competitive Coordinator –Mike Ganter:**

**Motion:** To accept Brad Scafe U 11 A, Ross McKenzie U 13 T 2, Thomas Webber U 15 2 head coaches.

**Motion:** Mike 2<sup>nd</sup> Leanne  
Motion Carried.

**Equipment Manager – Carrie Bradshaw:**

- Tim Bits and McAtom jerseys are ordered.

**Risk Manager – Brad Scafe:**

- Will work on updating 1<sup>st</sup> aid kits
- In touch with Rick Huggins Concussion person.

**Referee-in – Chief-Anthony Windsor W/R:**

- No Report.

**New Business:**

a) None:

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**Motion:** To adjourn 8:21pm.

**Motion:** Brad 2<sup>nd</sup> Leanne  
Motion Carried.

Meeting adjourned at 7:00pm  
Next Meeting: August 30<sup>th</sup>, 2021