



Executive Meeting Minutes

October 25th, 2021

Present: Kelly Grooms, Amanda McKenzie, Cleve Shillingford, Sheri Berard, Mike Ganter, Kristin Marshall, Leanne Plester, Candice McLean, Shannon McKinlay, Anthony Windsor, Brad Scafe, Carrie Bradshaw and Kathy Irving, (recording secretary)

Absent with Regrets:

Meeting called to Order: 7:05pm

Motion: To adopt agenda as presented.

Motion: Kristin 2nd Amanda
Motion Carried.

Motion: To adopt previous minutes.

Motion: Brad 2nd Leanne
Motion Carried.

Old Business:

a) Policy Manual:

- **Motion:** To adopt the Policy Manual as presented.

Motion: Carrie 2nd Anthony
Motion Carried.

b) Administration Review:

- It was decided that Lauren would not be continuing after her 90-day review
- Kathy Irving will remain on as Interim Administrator
- New hire will be focused on Team Snap and online registration.

c) Website:

- Karen Kusz has offered to look at our website, Kathy will meet with her and provide all relevant information to bring it up to date.

d) Covid Protocol Review:

- VIAHA has given bench staff until Nov 22nd to be fully vaccinated and after that date, they will be removed from current rosters. To be re-rostered you will require Executive approval.
- All bench staff to provide a copy of their QR code to the CVMHA Privacy officer prior to Nov 22nd deadline.

e) Retention and Recruitment Committee:

- Committee has not met.
- Looking for ideas to recruit new players, flyer to go out to schools

Treasurer`s Report-Sheri Berard:

Motion: To accept the Financials as presented by our bookkeeper Sonja Wikkerink.

Motion: Brad 2nd Anthony
Motion Carried.

- All Gaming licenses to be handled by the office, Robin Brett to assist Kathy in this.

Administration –Kathy Irving:

- Registration still open in some divisions.
- Working on meeting all requirements for bench staff and parents required by VIAHA and BC Hockey.
- Schedules are being finalized; some associations have not provided ice.
- All our tournaments have hosts and are proceeding quite well U 8 and U 9 opted to not host.
- A report has been submitted to the RCMP in regard to our missing E transfers, totaling \$3845.00. We now have auto deposit and have secured our Shaw account.

President – Kelly Grooms:

- Thanks to Amanda for attending the VIAHA meeting.
- Thanks to Dylan Taylor for stepping in to fulfil our VIAHA requirements and provide a commissioner, he will need help during playoffs.

1st Vice President – Amanda McKenzie:

- Many issues regarding unvaccinated spectators.
- Letter to spectators to be sent, zero tolerance for volunteer abuse, 1st offence 30 days and repeat of RIS for parents, 2nd offense is 1 year, banned from our arenas.

2nd Vice President – Cleve Shillingford:

- GIN has been well attended, parents asking for more sessions to be added

Rec Level I-U 6-9- Leanne Plester:

- Parents continue to be an issue (see 1st Vice report)
- 2, U 6 players ready to move to U 7

Rec Level II-U 11- U13 Candice Mclean:

- Teams are doing great
- All 4 teams hosting Christmas tournaments

Rec Level III- U 15- U18 – Kristin Marshall:

- Player attendance for U 18 teams is an issue
- Moved 2, 2nd year U 15 players to U 18
- Thanks to Terry Lindsay for switching practice time with U 18 T 2 so their players can get back to Saltspring.

Female Coordinator – Shannon McKinlay:

- Teams are awaiting the schedules
- Issues concerning ice time while they wait

Competitive Coordinator –Mike Ganter:

- Placement round is complete, disappointed in the Division U 18 is in.
- U 11 A won Surrey Thanksgiving tournament
- Skill development at the Lake Monday is going well

Equipment Manager – Carrie Bradshaw:

- Concerns over amount of goalie gear, there just is not enough for everyone.
- Concerns over the condition of the lockups after weekend ice sessions.

Risk Manager – Brad Scafe:

- 1st aid kits are ordered
- Some were left in the outer office for pickup?
- Ice packs left in the outer office for teams to pick up as the need them.

Referee-in – Chief-Anthony Windsor W/R:

- We are done to 28 officials from 57.
- Publicity campaign to get more officials
- BC Hockey asking all associations to switch to Hi Sport
- We would like to get track suits for our 5 officials that supervise. Paid for referee development

New Business:

a) 2nd rep fee chart:

- Fees will be actual costs to teams based on team sizes.
- Practice ice for the teams also factors into cost differences
- Chart can now be shared with members.
- **Motion:** To adopt the 2nd rep fee chart as presented.

Motion: Amanda 2nd Anthony
Motion Carried.

b) Indigenous Culture Hockey Day:

- Kelly to take the lead, tabled for now.

c) Team Snap/online registration:

- Kelly met with Team Snap.
- **Motion:** To pay the association fee of \$1080.00 per season for team snap.

Motion: Brad 2nd Anthony
Motion Carried.

d) Privacy Officer re: Vaccine Passport

- **Motion:** To name Kathy Irving as CVMHA Privacy officer.

Motion: Amanda 2nd Cleve
Motion Carried.

Kathy to confirm all bench staff QR codes by November 22nd, in compliance with the VIAHA bulletin # 2021-013-1. Codes are not to be stored or shared. Staff who have not complied with the mandate shall be removed and only reinstated upon Executive approval.

e) Review of ice:

- Mike had a list of questions regarding morning ice, subletting ice, etc.
- Tabled until the Kathy can review the questions.
- Committee formed to review, Mike, Brad, Shannon, Caddie and Carrie.

Motion: To adjourn 9:13pm.

Motion: Brad 2nd Leanne
Motion Carried.

Next Meeting: December 6th, 2021