



Executive Meeting Minutes

May 2nd, 2022

Present: Anthony Windsor, Cleve Shillingford, Christine Steeves, Sheri Berard, Kristin Marshall, Candice Mclean, Chander Sharma, Gary Hui and Kathy Irving, (recording secretary)

Absent with Regrets: Leanne Plester, Shannon Mckinlay, Brad Scafe

Meeting called to Order: 7:05pm

Motion: To adopt agenda as presented.

Motion: Chander 2nd Christine
Motion Carried.

Motion: In accordance with By-Law 4.6 the board shall appoint Jena Windsor as RIC.

Motion: Candice 2nd Gary
Motion Carried.

Motion: To adopt previous minutes.

Motion: Cleve 2nd Candice
Motion Carried.

Old Business:

a) **Online Registration:**

- We have launched the Team Snap online registration.
- Kristin and Jena to oversee, will take a lot of work to work through the kinks. We have 70 members signed up to date.

b) **Bursary and scholarships:**

- Aran Mills to receive Scholarship, Emanuel Boudreau to receive bursary. Davin Campbell to receive Memorial tournament Scholarship. All valued at \$500.00.

c) **AGM's:**

- VIAHA May 29th, Zoom, Anthony and Christine to attend. BC Hockey is in Penticton, board to review agenda June 10-12 agenda, notify the office if you wish to attend

Treasurer's Report-Sheri Berard:

There were a few issues that came up at the end of the season that warranted us providing Sonya with some additional training that was not done due to Covid restrictions last season, Robin Brett has agreed to provide that training.

- Gaming Grant needs to be done by May 31st, Sonya, and Robin to do.
- DDBS not anticipating a dividend this year but may be in 2023.

Administration – Kathy Irving:

- Arenas are anxious for our ice request.
- Ratio Chart will be ready for June meeting so we can figure out our teams

President – Anthony Windsor:

- Welcome to new board members.
- Looking forward to a good year, consideration given to dedicated goalie coaches and more player movement based on skill, especially in all U 9.

1st Vice President – Christine Steeves:

- Will review the complaint files in the office.
- Will review Policy on 1st Vice job description with some suggestions for change.

2nd Vice President – Cleve Shillingford:

- No Report.
- Looking into different development sessions for the new season.

Rec Level I-U 6-9- Leanne Plester W/R:

- No Report.

Rec Level II-U 11- U13 Candice Mclean:

- No Report.
- Starting a compilation of to do's for directors in this role in the future.

Rec Level III- U 15- U18 – Kristin Marshall:

- Report submitted.
- Mentorship for U 18 important in both 1st shift and younger teams.

Female Coordinator – Shannon McKinlay W/R:

- No Report.
- Anticipating lots of overage/underage request.

Competitive Coordinator –Chander Sharma:

- Looking at contracting lots of ice.
- Closing tryouts to spectators, board supports.
- Non-partial evaluators essential.
- Lake Development ice will continue.

Equipment Manager – Gary Hui:

- Looking into the key situation.
- Will work on a complete inventory of our equipment and gear.
- Will look into more practice equipment for teams.
- Will look into Tim Bit jersey order.

Risk Manager – Brad Scafe W/R:

- No Report

Referee-in – Chief-Jena Windsor W/R:

- No Report.
- VIAHA adopted a pay scale for referees that is to be used. Will affect the budget this year in what we have allocated for referee pay.

New Business:

a) **Employees:**

- **Motion:** Kathy Irving to be hired as administrator at her current salary.

Motion: Christine 2nd Sheri
Motion Carried.

- **Motion:** Robin Brett to be office assistant until we have a new hire.

Motion: Christine 2nd Kristin
Motion Carried.

Motion: Sonya Wikkerink to be hired as bookkeeper at her current salary.

Motion: Sheri 2nd Christine
Motion Carried.

b) **Committee Assignments:**

- Board reviewed Committee assignments. Remain as posted.
- Memorial tournament Committee Kathy Irving and Kristen Arnold.

c) **Team Overpayment:**

- A team was overpaid \$600.00, they paid back 455.00. Partly an error by CVMHA. Sheri to add Policy so does not happen again.
- Motion: The balance will be paid under unbudgeted expense.

Motion: Kristin 2nd Sheri
Motion Carried.

d) **Player Releases:**

- **Motion:** Top accept both player releases.

Motion: Gary 2nd Sheri
Motion Carried.

e) **1st Shift:**

- Executive to support 1st Shift moved to the Fall of 2022.

Motion: Kristin 2nd Candice
Motion Carried.

f) **May Event at the Sportsplex:**

- Kathy Anthony and Jena to coordinate, Christine and Sheri to help.
- We will target new players, with displays, take mini nets down and give away Tim Hortons sticks and medallions. Will provide a jacket for their raffle.

g) **Policies:**

- Board to review Policy Manual with objective to be final draft approved at August meeting.
- Suggestion to bring back charge to teams for return of pucks, keys, equipment, 1st aid kits.
- Send changes to office and board to be updated as they come in

Motion: Motion to adjourn 9:00pm.

Motion: Kristin 2nd Chander
Motion Carried.

Next Meeting: June 27th, 2022 CCC 7:00pm