



Executive Meeting Minutes

October 24th, 2022

Present: Anthony Windsor, Christine Steeves, Cleve Shillingford, Sheri Berard, Leanne Plester, Candice Mclean, Gary Hui, Jena Windsor and Kathy Irving, (recording secretary)

Absent with Regrets: Kirstin Marshall, Shannon McKinlay, Chander Sharma, Brad Scafe

Meeting called to Order: 7:05pm

Motion: To adopt agenda as presented.

Motion: Jena 2nd Sheri
Motion Carried.

Motion: To adopt previous minutes.

Motion: Candace 2nd Leanne
Motion Carried.

Old Business:

a) Online Registration:

- Will add 2nd rep fees to Team Snap and invoice members.

b) Hiring Committee:

- Committee conducted interviews.

Motion: To hire Kirstin Marshall as administrative assistant at \$##.00 per hour starting Nov. 1st for a 90-day probation.

Motion: Christine 2nd Sheri
Motion Carried.

Note: Kirstin will remain as U 15/18 co Ordinator until probation is over.

Motion: To hire Karen Blyth to update all social media and F/B at \$##.00 per hour to a max. of 10 hours a month.

Motion: Candice 2nd Sheri
Motion Carried.

Note: Anthony, Kathy and Kirstin to update Karen on items for social media.

c) Lake Cowichan:

- Committee has met and will move forward in the New Year.

d) 2nd Rep fees:

- Amended chart the \$25.00 addition was not accepted. Surplus funds in tryouts to be used for a banquet.

Motion: To adopt the amended 2nd rep fee chart.

Motion: Candice 2nd Christine
Motion Carried.

Note: Comp jersey replacement fee was \$30.00 this season to cover cost of jerseys.

Treasurer's Report-Sheri Berard:

- Sonya to return as bookkeeper, thank you to Robin for stepping in.
- Team accounts have been going out, managers to verify they are correct on Nov. 15th as per new policy.

Motion: To accept the Financials as presented by Robin.

Motion: Sheri 2nd Candice
Motion Carried.

Motion: To charge \$200.00 for players wishing to dual roster.

Motion: Jena 2nd Sheri
Motion Carried.

Administration – Kathy Irving:

- Working on the qualifications chart, many members are missing critical waivers and info on their profiles. Kirstin to work on this.
- Attended Island league scheduling meeting.
- Teams are getting more than one sponsor, each team to have a primary sponsor and all others can be also recognized on our website.
- Will send letter to Fuller Lake arena in regard to Food Truck plug in.
- Will check into updating Shaw wifi, so games can be streamed (Seals and Silver Tips and Regional).
- Issue with players stealing form the vending machines at FL.
- Thanks to Kirstin and Leanne for helping with Picture Day.
- RIS for parents need to be completed by Oct 31st, have contacted all.

Motion: Coaches who now require the For Parent version of RIS, have until Dec 1st.

Motion: Jena 2nd Cleve
Motion Carried.

President – Anthony Windsor:

- Thanks to Cory Mathews for taking on U 15 commissioners duties fulfilling our obligation to VIAHA
- Thanks to Christine for attending VIAHA meeting this month. Competitive teams were placed in divisions U 18 Div. 1, U 15 Div. 2. and U 13 Div. 4.

Motion: To reinstate the 7 life members CVMHA, with membership voting privileges.

Motion: Gary 2nd Jena
Motion Carried.

1st Vice President – Christine Steeves:

- No report.

2nd Vice President – Cleve Shillingford:

- GIN Has had 5-7 goalies out each session. They require shooters. Cleve to address level of instruction in particular competitive.
- Thanks to Chander on his work with the Dev sessions, they require additional on ice helpers, will offer free registration to a coach whose child is attending. Sessions are filling up and well received.
- On ice volunteers, if over 18 must meet all coaching qualifications.

Rec Level I-U 6-9- Leanne Plester:

- Issue with U 6 and players not wearing equipment properly.
- Brad to visit the team and reinforce need to be protected.

Rec Level II-U 11- U13 Candice Mclean:

- U 11 have formed a tournament team to go to the mainland Thanksgiving weekend.

Rec Level III- U 15- U18 – Kirstin Marshall W/R:

- No Report.

Female Coordinator – Shannon McKinlay W/R:

- Oct 2 development sessions were well received.
- U 13 had Jamie Jackson out to am practice.
- U 18 is now at 15 players.
- Lent out a set of jerseys to Kris Kennedy.

Competitive Coordinator –Chander Sharma W/R:

- Need to pay goalie coach to attend Lake sessions.
- Nothing to roll over to Comp jersey replacement, all teams now have jerseys that fit, should be good for a couple years, balance of \$333.70 charged to CVMHA equipment.

Motion: To allow U 13 T 2 to have 16 carded players.

Note: U 11Dev considered recreational.

Motion: Jena 2nd Gary
Motion Carried

Equipment Manager – Gary Hui:

- Working on getting teams their A's and C's
- Canadian Tire donated 150 pucks
- McAtom jerseys arrived in time for Picture Day.

Risk Manager – Brad Scafe W/R:

- No report.

Referee-in – Chief-Jena Windsor:

- Pay will be every 3 weeks.
- Ref clinic was Oct 14th, 9 new officials.
- To cancel or book referees, must be done the Wednesday prior to weekend.
- Letter from Reid Ellingson for sending him to camp in the summer.
- Already asking for availability for upcoming tournaments.

Motion: To pay assigner \$4.00 per game assigned.

Motion: Christine 2nd Gary
Motion carried.

New Business:

a) New Ice surface:

- Christine and Gary to look into probability of a new ice surface.

Motion: Motion to adjourn 9:15pm.

Motion: Chander 2nd Sheri
Motion Carried.

Next Meeting: January 9th 2023